

The Parochial Church Council of The Ecclesiastical
Parish of St John the Baptist, Clarendon Park, Leicester

Registered charity number: 1178009

Annual Report and Financial Statements
of the Parochial Church Council
Year Ended 31 December 2022

Incumbent

Reverend John (Sami) Lindsey
Church Office
4A Clarendon Park Road
Leicester
LE2 3AD

Bankers

NatWest Bank Plc
5 The Parade
Oadby
LE2 5BB

CAF Bank
25 Kings Hill Avenue, Kings Hill
West Malling. ME19 4JQ

Independent Examiners

Wyatt & Co.
125 Main Street
Garforth
Leeds
LS25 1AF

**St John the Baptist Leicester Annual Report
Year Ending 31 December 2022**

The trustees present their report and financial statements for the charity year ending 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual reports and financial statements of the Charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Administrative information

St. John's Church is situated on Clarendon Park Road just south of the centre of Leicester. It is part of the Diocese of Leicester within the Church of England. The correspondence address is:
St John the Baptist Church, 4a Clarendon Park Rd, Leicester, LE2 3AD

Incumbent:	Revd. John (Sami) Lindsey
Curates:	Revd. Jonathan Tearne, Revd. Alexia Simpson-Smith, Revd. David Lewis
Wardens:	Fiona Aldridge, Huw Miles
Deanery Synod Members:	John Coffee, Shirley Parsons

Parochial Church Council (PCC) Members 2022/23

	Designation	Term of Office
Ex-officio members		
Revd John (Sami) Lindsey	Parish Priest	Ex-officio
Fiona Aldridge	Churchwarden (St John's)	Ex-officio
Huw Miles	Churchwarden (St John's)	Ex-officio
Revd Jonathan Tearne	Curate	Ex-officio
Revd Alexia Simpson-Smith	Curate	Ex-officio
Revd David Lewis	Curate (From 3/7/22)	Ex-officio
Elected Members (Must be on the Electoral Roll of Parish to be eligible for election)		
1. Jane Kendrick	Elected	2020-2023
2. Grace McSharry	Elected	2022-2025
3. Shirley Parsons	Deanery Synod (re-elected 26/4/21)	2021-2023
4. John Coffee	Deanery Synod (elected 26/4/21)	2021-2023
5. Nigel (Piers) Lindley	Elected	2022-2025
6. Rachel Lowe	Elected (resigned 1/10/22)	2020-2023
7. Susan (Kate) Aldridge	Elected	2021-2024
8. Trevor Welch	Elected	2020-2023
9. Francisca Oloto	Elected	2020-2023
10. Judith (Ann) Dooley	Elected	2020-2023
11. Daniel Dooley	Elected	2020-2023
12. Charles Carr	Elected	2021-2024

**St John the Baptist Leicester Annual Report
Year Ending 31 December 2022**

PCC Officers

Chair: Fiona Aldridge

Vice Chair: Huw Miles

Secretary: James Banks

Treasurer: Carole Huffee

Structure, Governance and Management

The PCC is a body corporate (Church Representation Rules 2020) and a charity registered with the charity commission (reg. Charity no.1178009). The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met seven times during the year and was fully quorate at each meeting.

The PCC has one committee, the Standing Committee made up of Incumbent, Wardens and PCC Secretary.

Risk Management and Review

The PCC recognises its responsibility for identifying and managing risks within the organisation. A working party of PCC members has identified, collated and scored risks for the PCC to manage and action as necessary.

Safeguarding

The PCC of St John the Baptist are committed to the safeguarding of young people and vulnerable adults.

In accordance with the Church of England policy, we have written and implemented a safeguarding policy and procedures based on 'Promoting a Safer Church'. This was formally adopted by the PCC on 24/11/2020 and last reviewed by the PCC on 23/5/2022. A copy of the safeguarding policy can be found on our website. www.sjbchurch.co.uk/safeguarding

Safeguarding is everyone's responsibility but it is the duty of the Incumbent, Parish Safeguarding Officer and the PCC to ensure that the policies and procedures are being followed and reviewed on at least an annual basis. Safeguarding is a standing item on every PCC agenda.

The day to day responsibility for safeguarding within St John's is delegated to the following officers:

Our local Safeguarding contacts are:

Incumbent – Revd Sami Lindsey: slindsey@sjbchurch.co.uk

Parish Safeguarding Officer - Fran Oloto: foloto@sjbchurch.co.uk

Children's Coordinator – Sharon Leeson: sleeson@sjbchurch.co.uk

Youth Coordinator – Joshua Young: jyoung@sjbchurch.co.uk

Independent Person – Dawn Diggle: ddiggle@sjbchurch.co.uk

Aims and Purposes

The PCC of St John the Baptist Church is responsible for cooperating with the Incumbent to promote the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance and management of the Church buildings and attached Parish Centre, although these buildings are not owned by the PCC, but the Diocese of Leicester. The use of these buildings is gifted to the PCC by the Diocese.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our church community at St. John's. The PCC maintains an overview of worship in the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

Public Benefit Statement

In setting our objectives and planning our activities for the year, the trustees have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

In particular, we seek to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing as disciples of Jesus Christ.
- Provision of pastoral care.
- Missionary and outreach work.
- the relief of sickness, financial hardship and promoting good health.

To facilitate this work it is important that we maintain the fabric of the Church of St. John's and the attached Parish Centre.

Review of the Year – Sami Lindsey

Leadership and Vision

We began 2022 with the continuing mix of a strong sense of God at work combined with a sense of human fragility. Anxiety levels around COVID remained high and the pandemic was still impacting our mission and ministry. Many things felt fragile, most notably were the church finances and the challenges of rebuilding teams.

But we carried a powerful sense of God with us, at work through the challenges and leading us and guiding us. We felt God re-emphasise to us the importance of doing church Jesus' way. That is to be less programmatic and Sunday-centric in our approach and keep missional discipleship at the heart of all we do, seek to build and plant existing and new authentic missional and worshipping community, and foster the ministry of the Holy Spirit in our midst, and the importance of prayer and fasting in the life of our church. These learnings have shaped our thinking and planning for the future.

In the early part of the year, our focus was largely on recovery from the pandemic. This involved re-establishing Sunday Services, rebuilding key ministries including with children, young people, school, and sung worship, re-establishing teams across the life of the church, supporting small group leaders, and understanding the impact of the pandemic on church finances.

In the first part of the year, we determined to keep the overall activity of the church relatively light and instead focus on reconnecting and rebuilding teams. As we approached the summer, we sensed that relationship building was important, so we declared a Summer of Hospitality. As part of this, we organised a few centrally organised events and then encouraged people to connect informally. The Summer of Hospitality ended with a church BBQ organised by Ann and Dan Dooley in the vicars back garden. This was hugely successful with many people attending (approximately 80).

As the year progressed, it always felt like it would be September before people would be ready to consider how we move forwards as a church. This proved to be the case. As we approached Sept, we sensed God speaking to us through Acts 1. In Acts one, the disciples regrouped after the crisis of the cross. They regrouped in the presence of Jesus and heard him speak to them. Jesus envisioned them, commissioned them, and promised them the Spirit. They then waited upon him in prayer.

In response, our focus on Sundays in early Sept was around vision. Then we held two weeks of prayer, culminating in a day of fasting ending in a powerful evening of prayer and breaking fast together.

Following this we ran the highly success ReGroup series (details below).

The church finances felt precarious throughout most of the year. In summer we took decisive action to curtail spending to the bare minimum. Then in September we held a gift day. The response to the gift day was encouraging. One-off gifts were given to more than cover the projected deficit and regular giving increased significantly.

Staffing

The mission and ministry of St John's happens because a large number of committed people have responded to the call of God and freely give of their time and energy in committed and at times sacrificial manner. We don't distinguish between paid and volunteer members of the team in terms of their importance or status within the church and consider all part of the team.

Chris Beaumont, our Associate Vicar, left at the end of 2021 to take up a post as Priest in Charge at a church in Dorset. This role was funded by Resourcing Church monies. Chris leaving part way through the programme, meant that significant monies remained. Rather than appointing a successor immediately, we sensed it right to take stock and re-think. We developed a new Job Description in line with our vision of Director of Discipleship, Leadership Development, and Church Planting. We then advertised and recruited for this role in the Autumn, eventually appointing Scott Else to the role in November. He starts from January 2023.

St John the Baptist Leicester Annual Report Year Ending 31 December 2022

In other staffing moves, David Lewis joined us as Curate and was ordained Deacon in July, Dawn Diggle (administrator) reduced her working hours, our interns Josh Opper, Rosanna Glover left and Eloise Graham joined as a new intern.

Ali Simpson-Smith was ordained as priest in July.

During the year, we held a Commissioning Service for a number of official volunteers. These included:

Rachel Lowe – Compassion Ministry Lead

Shirley Parsons – Pastoral Worker

Kate Aldridge – Pastoral Team Lead

Luke Briggs – Discipleship Coordinator

Worship and Prayer

Prayer remained a core focus. As we continue, prayer and fasting become more and more important. Through 2022 we sensed and increasing call to 'wait on the Lord' in dependency on him; the Holy Spirit was calling us to pray. We held a successful evening of prayer and worship on Ascension Day and then again, a focus on prayer in early September and two more prayer evenings in December following ReGroup.

On Sunday mornings, we continue to feel the importance of holding two services of different tradition and worshiping style. Across both in different ways we have sought a healthy balance of word and spirit, structure and spontaneity.

At our services we have covered the following teaching series:

- Exodus
- Resurrection stories
- Jonah
- Mark Chapter 1 Deep Dive
- Vision
- Stuff we do that Helps us Grow
- Exile

Luke Briggs is coordinating and developing a growing team of preachers. In addition to preaching at St John's, we have also sent members of the team down to preach at St Peter's.

Our sung worship team has been developing. David Lewis is bringing oversight and coordination to it. We are blessed to have a team of worship leaders which this year has included David, Huw Miles, Dan and Grace McSharry, Jon Tearne, and Emma Else. As the year progressed, more and more frequently we had a full band playing.

Prayer ministry has been an increasing feature of The 11. We are blessed with many people who are experienced at praying so have been able to keep the coordination of this ministry very organic for the time being.

It was exciting to be able to plan a Christmas Programme without the hindrance of lockdown restrictions. The programme was full and well-attended. The various services and events all attracted visitors and people who don't normally come to church from different demographics. Some new activities included the Campfire Christingle held in partnership with St Peter's on St John's school playground and 'beer and carols' at the Classroom pub. Due to the complexity of the Christmas Programme, we combined our regular services so that we held one joint service at 10am on each day.

Sunday morning attendance was low at the beginning of the year, reflecting on going anxiety around COVID and public gatherings. It seemed not just about overall numbers of people attending, but also the frequency with which individuals came to church. Attendance steadily increased as the year went on.

There was a step change in attendance on Easter Sunday and then again after the summer holidays as people used those time-markers as reason to return to church.

**St John the Baptist Leicester Annual Report
Year Ending 31 December 2022**

Children, Young People, Families and Schools (CYFS)

Through lockdown we established the MOLO (Mums of Little Ones) group and following lockdown we re-established BuZzy Bees. These groups grew throughout the year. By Autumn, BuZzy Bees was full (35 mums with their children) with a waiting list and MOLO often had 20 or more mums attending with their babies. Both these groups have had much life about them and have been growing. In recognition of these groups, the team were Regional finalists for the Ecclesiastical Good News Award. A group including Beth Tearne, Anya Briggs, Angela Baer Schalch, Coreen Hyde, and Sujin Jung (as representatives of the wider team) travelled to London to be part of the award ceremony. In addition, we also began Wild Honey, a creative evening for mums who attend BuZzy Bees and MOLO (40 people attended the Christmas Wild Honey) and SatDads, a Dad's and toddler group which was immediately very popular with 20-30 dads attending. Through all these groups, we make regular and frequent connection with many unchurched people.

The year began with volunteer teams feeling thin on the ground. Much work took place to rebuild and re-establish teams. By year end the majority of the teams were in a much better place.

Sunday morning work with young people and children gradually developed. By year end, we were seeing pre-lockdown numbers of children/young people each Sunday (over 40). We began the year with a much simpler structure, just two groups. By year end we had three, 0-5s, 4-11s, and 11-14s.

SJB Youth had shrunk significantly over lockdown, but steadily grew as it got back to normal over the course of this year. It is now attended by an enthusiastic group of 10 or more young people.

The partnership with St John's school continued to develop. In addition to the regular services and assemblies held, we added two lunch time groups with Year 5&6 children. These have become very popular, and we have had some success in inviting children from those to SJB Youth.

In summer, we took a group of Young People to the Satellite event in Peterborough. This was an impactful time for all.

CYFS remains an area of strategic focus for us. We are actively considering how to develop and grow this mission and ministry.

Evangelism and Discipleship

Early in the year, we held an Alpha Course attended by a small group of guests. It was held at Luke Brigg's House. Later in the year, we held St John the Baptist Day. This year, we went for a 'lighter weight' approach, which was, if anything more successful than previous events. It was well attended by people from the wider community, felt more relational and was fun for all. Some significant connections were made and conversations held.

As we approached Autumn, we sensed God speaking to us through Acts 1. Just as in Acts 1, the disciples 'regrouped' in the presence of Jesus, we sensed God was calling us to do similar. We asked our evening small groups to stop meeting for a while and instead encouraged everyone to gather for 8 weeks in church on Thursday evenings. We had fun, ate together, and spent time in worship. The aim was to rebuild and establish relationships, renew our passion for Jesus, and begin to discern together how the Holy Spirit was leading us on. ReGroup was hugely successful, with everyone appreciating it. Around 90 people attended at least one ReGroup evening. We anticipate continuing ReGroup in the New Year. Under the leadership of Rachel Lowe, the Foodbank has become increasingly active. The demand for services has increased. The Compassion team remain active and have explored establishing a cooking club for refugees and hosting Ukrainian refugees. The team coordinated the Love Christmas campaign, with many gift bags being given to needy families.

Kate Aldridge with assistance from Shirley Parsons has been leading the pastoral team. Kate and Shirley meet informally with many people within church offering pastoral support. Shirley takes home communion and visits a number of our housebound members and makes care home and hospital visits.

St John the Baptist Leicester Annual Report Year Ending 31 December 2022

As we have regrouped following lockdown, corporate evangelism has been less of an immediate priority, however, we remain highly committed to evangelism seeing it as a core part of our call and ministry. In addition, we sense God speaking to us more and more about creating a culture of missional discipleship. These are things we will look to develop in the new year on appointment of our new Director of Discipleship, Leadership Development and Church Planting.

Resourcing Church, Pioneering, and Planting

The Resourcing Church vision that we share with the other five Resourcing Churches is to:

To develop a network of church planting churches that plant churches, so as to better reach and serve the 93%, and encourage a step change in the planting culture of the wider diocese.

Several initiatives form part of this, described below.

The St Peter's partnership has developed. Following Jon Tearne's sign off as curate, Sami resigned as Interim Team Vicar and Jon was appointed as such. Jon will be licensed in January. As part of this process, the partnership agreement between the two churches was revised and updated. Both churches remaining committed to a partnership that will lead to the revitalisation of the mission and ministry of St Peter's. There has been significant growth and development at the church. Highlights include:

- several new individuals and families attending.
- the initiation of a monthly Sunday afternoon service aimed at families.
- a service of adult baptism, where new Christians were baptised.
- establishing a mid-week contemporary worship and prayer gathering.
- plans for Alpha to be held in the Black Dog Pub.
- a formalised partnership on Operations involving the St John's Op's Director supporting St Peter's and the recruitment of a part time Administrator at ST Peter's.
- a significant rise in congregational giving.
- And more!

The Emmaus congregation that meets in church on a Wed morning for morning prayer and Holy Communion has been growing and developing. This is overseen by Ali Simpson Smith involving several committed volunteers. Additionally, Ali is forming plans for an Outdoor Church to be established. Ali also runs At the Table a discipleship group for women, and for a time ran a Thursday afternoon Bible Study. Ali also mentors a number of people from both within and beyond St John's.

Presence has continued. However, with the lack of an obvious leader, we have run Presence as a prayer and worship gathering rather than a new congregation.

We are also exploring the possibility of launching a Sunday afternoon church aimed at young families who can't make church on a Sunday morning.

Thank you!

So many people commit time and energy to the mission and ministry of St John's. We are so grateful for everyone who serves in whatever capacity. None of the above would be possible without significant time commitment from many volunteers. We want to say a huge thank you to everyone who is part of the journey.

The Church Building & Parish Centre – James Banks

Throughout 2022 the main church building and attached parish centre continue to be well used to support the mission and ministry of the church and are let out to supplement church income. This year has been the first ‘normal year’ for the last two years and saw most activities in the building return to normal.

The main external user of the parish centre is ‘Little John’s Pre-School’ who continue to use it Monday-Friday during term time. There are a selection of other ad-hoc users who use the building in the evenings and at weekends.

Various groups during the week continue to benefit from use of the main church space, especially MOLO, BuzZy Bees & SAT DADS baby/toddler groups. We have also been able to host a wedding reception and our own large church gatherings such as ReGroup. The fitting of carpet to the main church alongside the purchase of chairs and round tables in previous years, has been key to enabling these things to happen.

Throughout the year minor works were carried out around the church including boiler & guttering repairs. We also carried out a mini-refurbishment of the Octagon room within the parish centre, including new blinds, painting, a whiteboard & TV. Works were also assessed (but not carried out) for repairs to the parish centre roof.

There are several major outstanding items from the quinquennial report that still need to be addressed, these include the repairs to external stonework & the replacement of the floor in the main church. It is currently our plan to consider these items as part of a wider building project in the next few years. This could potentially include new heating within the church & refurbishment/extension of the parish centre. The quinquennial is due once more in 2023, this will enable us to better understand the current state of the church building and scope of future works.

During 2022 we started to look at ways in which we can work towards the church becoming ‘net carbon zero’. This included commissioning an audit which sets out our path to ‘net carbon zero’. It is hoped that we can make progress towards this over the next year.

City of Leicester Deanery Synod Report 2022 – John Coffee

Tuesday 22nd March 2022 – via Zoom only

A presentation was given by Emily Williams, the Diocesan Disability Advisor. The main theme was ‘What do we mean by Accessible Church?’ Break-out rooms were used to discuss issues on disability in our own churches. Legally, organisations must make “reasonable adjustments” for people with disabilities AND they have an “anticipatory duty” to think ahead etc. Emily then described the Medical and Social models of Disability. THINK: How can your church be changed, physically and otherwise, to accommodate disabled people, if there are barriers to it currently?

Revd Tony Leighton, Master of Wyggestons, part of the West Leicester Mission partnership, gave a fascinating insight into life at Wyggestons and the building developments recently completed, as well as their investments. A lot is going on including partnerships with other, similar organisations.

Wednesday 6th July 2022 – St. Margaret’s Church

Florence Gildea, Social Policy Advisor to the Bishop, presented on the Cost of Living Crisis. Churches are trusted in a way that statutory services are not. The worst affected people are the poorest in society. To address this, there are three steps to social action: Being grounded in God’s vision, Assessing the need and Planning and Planning how you might deliver. Each part was examined.

St John the Baptist Leicester Annual Report Year Ending 31 December 2022

Philip Leech then presented on Generous Giving - how we finance our Mission and Ministry. There are four principles: Transparency, Trust, Working together and Christ like generosity. The present diocesan financial situation was described and explained, and background given on the current parish contribution system. The Generous Giving team aims to continue building a generous church which includes facilitating the mechanisms and processes for giving, highlighting the impact and importance of giving, and leading on vision, scripture, and discipleship of giving – a key component of the new Minster communities.

Thursday 17th November 2022 – Hope Hamilton School

Revd Liz Rawlings, Diocesan Discipleship and Vocations Enabler presented on Vocations within the church. Isaiah 61 vs 1-4 is central to the team and used as their manifesto. All of us are called by God and to be Ministers of the Gospel. The various different courses and roles within ordained and lay ministry, and the discernment process through it all, were explained and the different dynamics of ministry considered in detail. Questions were taken by Liz from the floor of the meeting.

Revd Rob Hinsley gave another fascinating parish update about St. Luke's and Christ the King Churches, including the challenges of working in that particular benefice. The ties and relationships with schools and other groups in the community were highlighted as well as projects happening around homelessness and foodbanks.

Comings and Goings

We wish all the clergy who have left the diocese, and those who have joined us, throughout the year, well in their new ministries or retirement. This includes the Dean, the Very Revd David Monteith, now Dean of Canterbury Cathedral.

Church attendance

At the date of the APCM in 2022 there were 110 persons on the Electoral Roll. 18 people have been removed and 26 people added bringing the total to 118.

The analysis of the general attendance and participation in the life of the church was:

- There were no weddings, 7 baptisms & 2 funerals.
- The average number of adult attendees per Sunday during the month of October 2022 (the annual count month) was 87. The average number of children was 32 each Sunday.
- The total number of people participating in the life and worship of St Johns on a regular basis is 267.

Financial Performance – Carole Huffee

The accounts for the year ended 31 December 2022 have been prepared on an accruals basis in line with the previous year. The key financial objectives in 2022 remained as they had been in previous years – to ensure the day to day finances of the church were on a sustainable basis and to build financial resilience through reserves to ensure challenges can be weathered. In addition to building up the general reserve, the church has continued to set aside funds into a Church Planting fund to support future mission activities and has allocated a percentage of its income for mission giving.

Excluding the legacy income, total income for the year from all sources fell compared to 2021. This was due to lower levels of grants, a reduction in donation income and the planned reduction in resource church income. Room Hire income returned to pre-pandemic levels partly offsetting these other reductions.

**St John the Baptist Leicester Annual Report
Year Ending 31 December 2022**

Throughout the year, close attention was paid to costs incurred to avoid a deficit for the year and as a result total costs were slightly lower than in 2021 even after an increase to the Parish Share contribution. The profile of the expenditure is similar to previous years with Parish share & staff costs representing 2/3 of the total expenditure.

As in previous years, most of the church's reserves are held in cash. All debtors outstanding at the year end have been recovered in 2023.

The church is named as a beneficiary in the Hoyes estate will. The estimated income from this has been included in the 2022 statement of financial activities, with an interim payment expected to be received in Spring 2023. There are no conditions on use attached to this legacy, but it is the intention of the PCC that this money will be designated for specific purposes rather than added to the general reserve.

Reserves Policy

It is not the intention of the PCC to hold large amounts of reserves for Investment purposes, it believes the church resources should be used for the work of God's kingdom as they are provided to us. However it is recognised that it is prudent to keep some general reserves in to cover primary operational costs in the event of an unforeseen reduction in income or increase in expenditure. It is the policy of the PCC to hold reserves equivalent to three months core operating costs (gross salaries and essential operating costs) at any one time.

Statement of Trustees Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP
- Make judgement and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed

Sami Lindsey
Incumbent

Fiona Aldridge
Warden (Chair)

Huw Miles
Warden

The Parochial Church Council of The Ecclesiastical Parish of St John the Baptist, Clarendon Park, Leicester

Year Ended 31st December 2022

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist, Clarendon Park, Leicester ('the charity') for the year ended 31st December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nigel Wyatt BSC FCA

Independent Examiner

125 Main Street

Garforth

Leeds

LS25 1AF

Date:

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

STATEMENT OF FINANCIAL ACTIVITIES

	<i>notes</i>	Un Restricted Funds 2022	Restricted Funds 2022	Total 2022	Un Restricted Funds 2021	Restricted Funds 2021	Total 2021
INCOME from:							
Voluntary Income	2a	279,301	4,231	283,532	141,715	15,038	156,753
Activites for Generating Funds	2b	16,810	-	16,810	12,308	-	12,308
Investment Income	2c	18	-	18	18	-	18
Income from Charitable Activites	2d	39,714	2,068	41,782	45,401	1,833	47,234
Other income	2e	980	690	1,670	1,188	970	2,158
TOTAL		336,823	6,989	343,812	200,630	17,841	218,472
EXPENDITURE on:							
Charitable Expenditure							
Mission and Ministry	3a	106,308	9,671	115,979	110,342	11,444	121,786
Property, Management and Admin	3b	75,233	1,567	76,800	77,408	233	77,641
TOTAL		181,541	11,238	192,779	187,750	11,677	199,427
NET INCOME (EXPENDITURE)		155,282	(4,249)	151,033	12,880	6,165	19,044
Transfers between funds		-	-	-	3,830	(3,830)	-
NET MOVEMENT IN FUNDS		155,282	(4,249)	151,033	16,710	2,335	19,044
RECONCILIATION OF FUNDS:							
Total funds brought forward	13	28,672	14,906	43,578	11,963	12,571	24,534
Total funds carried forward		183,955	10,657	194,611	28,673	14,906	43,578

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

BALANCE SHEET AT 31 DECEMBER 2022	<i>notes</i>	2022	<i>notes</i>	2021
FIXED ASSETS:				
Tangible assets	6	1,919	6	1,319
CURRENT ASSETS:				
Debtors	8	153,705	8	3,771
Cash at bank and in hand		43,602		43,916
		<u>197,307</u>		<u>47,687</u>
LIABILITIES:				
Creditors: Amounts falling due within one year	9	(4,615)	9	(5,428)
Net current assets		<u>192,692</u>		<u>42,259</u>
Total assets less current liabilities		194,612		43,578
Creditors: Amounts falling due after more than one year		-		-
TOTAL NET ASSETS OR LIABILITIES	7	<u><u>194,612</u></u>	7	<u><u>43,578</u></u>
THE FUNDS OF THE CHARITY:				
Restricted funds	13h	10,657	14i	14,906
Unrestricted funds	13l	183,955	14m	28,672
TOTAL FUNDS		<u><u>194,612</u></u>		<u><u>43,578</u></u>

Approved by the Parochial Church Council on 27/03/2023 and signed on its behalf by :

Revd Sami Lindsey
Incumbent

Carole Huffee
Treasurer

The notes 1 to 15 form part of these accounts.

St John The Baptist Church Leicester Annual Report

Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS

1 ACCOUNTING POLICIES

St John the Baptist Church, Clarendon Park, Leicester is an unincorporated charity registered in England and Wales. The address of the charity is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006.

The charity is a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared as a going concern under the historical cost convention except for the valuation on investment assets where appropriate, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

As a charity with an income less than £500,000 we have made use of the exemption under the Charities SORP and not prepared a statement of cash flows.

In 2020 there was a fundamental change in the basis of the preparation of the financial accounts from cash accounting to accruals accounting.

Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their particular use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Funds received that are subject to a restriction are held in a separate fund and used only for that purpose.

Where monies given for a restricted capital purpose are expended, the asset is no longer viewed as restricted and an appropriate transfer is made to the General Fund. This includes the payment of any related mortgage liability.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Incoming Resources

Voluntary income

Donations are recognised when received by or on behalf of the PCC or in the case of pledged donations when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

Activities for Generating Funds

Rental income from the letting of church premises is recognised when the rental is due.

Investment Income

Interest is accounted for as it accrues.

Income from Charitable Activities

Income from activities run by the church is recognised when it is due.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December in each year.

St John The Baptist Church Leicester Annual Report

Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS

1 ACCOUNTING POLICIES (continued)

Resources used

Grants

Grants and donations are accounted for when paid, or when awarded if that award creates a binding obligation on the PCC.

Allocation of Costs

Costs have been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The PCC is exempted from tax under s.505 ICTA 1988, as a registered charity (reference 1132601).

Fixed assets

Consecrated land and buildings and movable church furnishings

The value of these assets is excluded from the accounts by virtue of s.96(2)(a) of the Charities Act 2011. Any expenditure, whether maintenance or improvement, is written off to revenue in the year it arises.

Other fixtures, fittings and office equipment

Expenditure below £500 per item is written off in the year of acquisition. Computer equipment and other equipment is depreciated over 3 years on a straight line basis.

Current assets

All amounts owing to the PCC at 31 December are shown as debtors, less a provision for any amounts that may prove uncollectable.

Provisions for liabilities are shown where an essential future cost is estimated at the year end.

Pension costs

The PCC as 'Employer' has an auto enrolment pension scheme with the Peoples Pension. All qualifying employees are automatically enrolled on the scheme and non-qualifying employees offered to enrol, at the start of their employment. Contributions are made by both employer and employee into the scheme according to their staff contract. Employers continuing responsibility and duties will be undertaken.

Donated goods, facilities and services, including volunteers

Income raised from donated gifts for resale is recognised at the point of sale where the value of the donation is considered not material in the context of total annual income and/or where the estimated resale value cannot be determined.

The organisation relies on the contribution of many unpaid general volunteers to carry out activities. In the absence of a reliable basis for measurement, this contribution is not accounted for in monetary terms.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
2 INCOME						
2a Voluntary Income						
Regular Donations	87,017	1,200	88,217	90,283	900	91,183
One Off Gifts	10,522	1,532	12,054	14,782	2,573	17,355
Collection Plate	5,081	-	5,081	2,832	-	2,832
Gift Aid Received	23,624	649	24,273	24,311	765	25,076
Legacies	150,000	-	150,000	-	-	-
Grants	3,057	850	3,907	5,008	5,800	10,808
Diocese Grant Income	-	-	-	-	5,000	5,000
Job Retention Scheme	-	-	-	4,499	-	4,499
	<u>279,301</u>	<u>4,231</u>	<u>283,532</u>	<u>141,715</u>	<u>15,038</u>	<u>156,753</u>
2b Activities for Generating Funds						
Room Hire	16,810	-	16,810	12,308	-	12,308
	<u>16,810</u>	<u>-</u>	<u>16,810</u>	<u>12,308</u>	<u>-</u>	<u>12,308</u>
2c Investment Income						
Bank Interest	18	-	18	18	-	18
	<u>18</u>	<u>-</u>	<u>18</u>	<u>18</u>	<u>-</u>	<u>18</u>
2d Income from Charitable Activities						
0-18 Ministries	2,409	-	2,409	958	-	958
Resource Church	31,752	60	31,812	41,260	-	41,260
Church Events	495	-	495	139	-	139
Church Fees	758	417	1,175	544	609	1,153
Staff Training	-	1,591	1,591	-	1,224	1,224
Operations Support Service	4,300	-	4,300	2,500	-	2,500
	<u>39,714</u>	<u>2,068</u>	<u>41,782</u>	<u>45,401</u>	<u>1,833</u>	<u>47,234</u>
2e Other income						
Gains from Sale of Assets	150	-	150	-	800	800
LPW Grant for VAT	639	-	639	765	-	765
Printing Charges	191	-	191	56	-	56
Other	-	690	690	368	170	538
	<u>980</u>	<u>690</u>	<u>1,670</u>	<u>1,188</u>	<u>970</u>	<u>2,158</u>
TOTAL	<u>336,823</u>	<u>6,989</u>	<u>343,812</u>	<u>200,630</u>	<u>17,841</u>	<u>218,472</u>

Note - Change from 2021 Accounts

Following a review of our accounts we have moved operations support service from grants (Voluntary Income), where it was in 2021, to charitable activities under it's own heading.

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS (continued)

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
EXPENDITURE						
Charitable Expenditure						
3a Mission and Ministry						
Mission Giving	5,287	-	5,287	4,335	-	4,335
Parish Share	50,000	-	50,000	48,000	-	48,000
Compassion Ministries	-	2,832	2,832	-	2,460	2,460
Students, Courses, Alpha & Evangelism	248	-	248	1,846	-	1,846
0-18 Ministies	1,792	425	2,217	1,946	4,070	6,016
Resaleables	-	-	-	82	-	82
Resource Church	3,059	60	3,119	2,167	-	2,167
Staff Training	1,923	1,610	3,533	1,301	1,224	2,525
Interns	2,867	-	2,867	8,757	-	8,757
Church Events	184	-	184	133	-	133
Hospitality & Gifts	1,590	20	1,610	1,052	487	1,539
Church Services	2,047	-	2,047	1,853	-	1,853
Church Fees i.e. weddings	62	413	475	-	609	609
Hardship Fund	-	345	345	-	2,594	2,594
Ministerial Salaries and expenses	37,249	3,966	41,215	38,871	-	38,871
	106,308	9,671	115,979	110,342	11,444	121,786
3b Property, Management and Admin						
Church Utilities and Cleaning	17,262	-	17,262	16,932	-	16,932
Church Repairs	4,186	780	4,966	6,572	-	6,572
Technical maint & Equipment	1,900	756	2,656	2,696	-	2,696
Admin Staff Salaries & Expenses	44,013	-	44,013	44,352	-	44,352
Office Expenses	2,677	-	2,677	2,721	-	2,721
Computer Software & Licence Fees	2,780	-	2,780	2,082	-	2,082
Third Party	-	-	-	-	170	170
Professional Fees	1,450	-	1,450	1,419	-	1,419
Banks Charges and Card Fees	532	31	563	634	63	697
Room Hire	433	-	433	-	-	-
	75,233	1,567	76,800	77,408	233	77,641
TOTAL	181,541	11,238	192,779	187,750	11,677	199,427

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS (continued)

4 STAFF COSTS

	2022	2021
	£	£
Wages and salaries	76,568	76,271
Social Security costs	1,384	-
Pension costs	3,248	3,123
TOTAL	<u>81,200</u>	<u>79,395</u>

In 2022, the PCC employed an average of 4 (2021: 5) members of staff. The full time equivalent employees were 3.2 (2021: 3.3) There were no employees who earned more than £60,000 including pension costs. The PCC contributed to a defined contribution personal pension scheme for 3 employees (2021: 3).

5 REMUNERATION AND EXPENSES PAID TO TRUSTEES AND KEY MANAGEMENT PERSONNEL

No trustee was paid for their services as trustee. Expenses incurred wholly, exclusively and necessarily for the benefit of the organisation were reimbursed during 2022 to 7 (2021: 6) trustees of £6,069 (2021: £7,478) and 3 (2021: 3) Key Management Personnel of £8,036 (2021: £13,481). Trustee indemnity was paid for on behalf of the trustees.

The total remuneration of key management personnel (including employers NI & pension) during 2022 was: £69,537 (2021: £65,587)

6 FIXED ASSETS FOR USE BY THE PCC

	Equipment
Cost	
Cost at 1 January 2022	1,979
Additions	1,889
Disposals	-
Cost at 31 December 2022	<u>3,868</u>
Depreciation	
Depreciation at 1 January 2022	660
Eliminated on Disposal	-
Depreciation for the year	1,289
Depreciation at 31 December 2022	<u>1,949</u>
Net book value at 31 December 2022	1,919
Net book value at 31 December 2021	1,319

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Fixed Assets	1,919	-	1,919	1,319
Current Assets	186,659	10,648	197,307	47,687
Current Liabilities	(4,615)	-	(4,615)	(5,428)
	<u>183,963</u>	<u>10,648</u>	<u>194,612</u>	<u>43,578</u>

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

8 DEBTORS

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Gift Aid recoverable	878	159	1,037	761
Legacy	150,000	-	150,000	-
Other Debtors & Prepayments	2,668	-	2,668	3,009
	<u>153,546</u>	<u>159</u>	<u>153,705</u>	<u>3,771</u>

During 2022 the church was notified that they were a beneficiary in the will of the Late Christine Hoyes and were entitled to a fixed percentage share of the estate. At the point the 2022 accounts were finalised the final value of the estate had not been determined, but the church was notified of an interim distribution of £150,000. This has been included in the 2022 accounts as a debtor.

9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Creditors for goods and services	2,836	-	2,836	3,484
Deferred Income	1,779	-	1,779	1,944
	<u>4,615</u>	<u>-</u>	<u>4,615</u>	<u>5,428</u>

All deferred income in 2021 was released in 2022.

Deferred income in 2022 comprises intern & winter energy grants and wedding fees received for future financial periods.

10 GOVERNANCE COSTS

The Independent Examiners remuneration for 2022 was £730 (2021: £660).

11 TRANSACTIONS WITH RELATED PARTIES

Donations of £37,399 (2021: £38,175) were received during the year from 16 (2021: 17) Trustees & their partners. No conditions were attached to these donations.

During the year, the church made a payment of £750 to Joel Kendrick, the son of Jane Kendrick a trustee of the charity, towards a mission trip abroad. During the part of the meeting where this decision was made, Jane was not present.

During the year the church received payments of £4,300 from St Peter's Oadby relating to operations support services provided by the church. Jonathan Tearne is a trustee of the charity and also the chair of trustees for St Peter's Oadby.

During the year, there were no further transactions with related parties.

12 GOVERNMENT GRANTS

During the year nil (2021: 1) Government Grants were received totaling £0 (2021: £4,499).

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

NOTES TO THE FINANCIAL STATEMENTS (continued)

13 SUMMARY OF FUND MOVEMENTS

	notes	Fund balances brought forward at 1/1/2022	Income	Expenditure	Transfers	Fund balances carried forward at 31/12/2022
		£	£	£	£	£
<u>Restricted funds:</u>						
Hardship Fund	13a	213	357	(353)	-	£ 217
Youth Leader Fund	13b	3,500	-	(3,500)	-	£ -
Buildings Development Fund	13c	8,662	-	(780)	-	£ 7,882
Compassion Fund	13d	601	3,505	(2,949)	-	£ 1,157
Third Party	13e	-	2,777	(2,777)	-	£ -
Children's Work	13f	1,930	-	(590)	-	£ 1,340
SAT DADS	13g	-	350	(289)	-	£ 61
	13h	14,906	6,989	(11,238)	-	£ 10,657
<u>Unrestricted funds:</u>						
General funds		23,061	186,824	(176,254)	(9,434)	£ 24,197
Church Planting (Designated)	13i	4,988	-	-	4,717	£ 9,705
Mission Giving (Designated)	13j	623	-	(5,287)	4,717	£ 53
Hoyes Legacy (Designated)	13k	-	150,000	-	-	£ 150,000
	13l	28,672	336,824	(181,541)	-	£ 183,955
Total funds		43,578	343,813	(192,779)	-	£ 194,612

13a Hardship Fund - Discretionary fund used to support those suffering financial hardship, granted at the discretion of the Vicar and Church Wardens

13b Youth leader fund - Funds given directly to support the cost of the employee's salary.

13c Buildings Development Fund - Funds given for specifically for the purpose of redeveloping the St John's buildings.

13d Compassion Fund - Funds given towards the compassion work of St John's with those in need within the community.

13e Third Party Fund - This includes transactions such as diocese fees that were received and paid directly back out.

13f Children's Work Fund - Funds given specifically towards work with children.

13g SAT DADS - Funds given specifically towards the SAT DADS group

13i Church Planting (Designated) - As part of the church's 'Mission Giving' 3.75% of donations + Gift Aid was transferred from the general fund to this fund during the year, to be put towards future church plants.

13j Mission Giving (Designated) - As part of the church's 'Mission Giving' 3.75% of donations + Gift Aid is given away to external 'Mission Partners'. Any amounts not given are transferred in to this fund.

13k Hoyes Legacy (Designated) - This holds a legacy set aside for future investment.

Church Plant Fund (Restricted) - This fund was closed during the year as all funds were fully utilised by 31 December 2021

Near Neighbours Grant (Restricted) - This fund was closed during the year as all funds were fully utilised by 31 December 2021

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

14 SUMMARY OF FUND MOVEMENTS (Prior Year)

	notes	Fund balances brought forward at 1/1/2021	Income	Expenditure	Transfers	Fund balances carried forward at 31/12/2021
		£	£	£	£	£
<u>Restricted funds:</u>						
Hardship Fund	14a	1,509	1,325	(2,621)	-	£ 213
Youth Leader Fund	14b	2,000	5,000	-	(3,500)	£ 3,500
Buildings Development Fund	14c	8,662	-	-	-	£ 8,662
Compassion Fund	14d	371	2,712	(2,482)	-	£ 601
Church Plant Fund	14e	30	-	-	(30)	£ -
Third Party	14f	-	2,504	(2,504)	-	£ -
Near Neighbours Grant	14g	-	2,000	(1,700)	(300)	£ -
Children's Work	14h	-	4,300	(2,370)	-	£ 1,930
	14i	12,571	17,841	- 11,677	- 3,830	£ 14,906
<u>Unrestricted funds:</u>						
General funds		11,963	200,630	(183,416)	(6,116)	£ 23,061
Church Planting (Designated)	14j	-	-	-	4,988	£ 4,988
Mission Giving (Designated)	14k	-	-	(4,335)	4,958	£ 623
	14m	11,963	200,630	(187,750)	3,830	£ 28,673
Total funds		24,535	218,471	(199,427)	-	£ 43,579

14a Hardship Fund - Discretionary fund used to support those suffering financial hardship, granted at the discretion of the Vicar and Church Wardens

14b Youth leader fund - Grants given directly to support the cost of the employee's salary.

The nominal amount of £3,500 is transferred to the general funds to reduce the impact of the full cost of the salary.

14c Buildings Development Fund - Funds given specifically for the purpose of redeveloping the St John's buildings.

14d Compassion Fund - Funds given towards the compassion work of St John's with those in need within the community.

14e Church Plant Fund - The nominal amount of £30 in here was transferred to the new designated fund during the year.

14f Third Party Fund - This includes transactions such as diocese fees that were received and paid directly back out.

14g Near Neighbours Grant - This was a grant given towards a project with the local school, all the funds were spent during the year. £300 was transferred to general fund towards overhead costs such as admin time, printing etc.

14h Children's Work Fund - Funds given specifically towards work with children.

14j Church Planting (Designated) - As part of the church's 'Mission Giving' 3.75% of donations + Gift Aid was transferred from the general fund to this fund during the year, to be put towards future church plants.

14k Mission Giving (Designated) - As part of the church's 'Mission Giving' 3.75% of donations + Gift Aid was transferred from the general fund to this fund during the year, to be given away to 'Mission Partners'.

St John The Baptist Church Leicester Annual Report
Year ended 31 December 2022

15 GRANTS	2022	2021
Giving to Missions, other organisations and individuals:	£	£
New Wine	875	500
Trinity Life Church - United Citywide	-	154
SLCP	10	10
The Navigators - UK	875	1,000
South Leicester Foodbank	875	1,000
The Church Mission Society	-	1,000
St John's School - Bibles	228	171
Afghan Refugee Support	-	200
YWAM - Alla Mykhalienko	-	300
Knighton Free Church (Ukraine Aid)	875	-
The Saffires Project	600	-
Joel Kendrick	750	-
Luke Briggs (Summer Camp Leader)	200	-
Total Grants	5,288	4,335